

ATTENDANCE INFORMATION AT QUEEN ELEANOR PRIMARY

100%	<i>Expected Attendance (Excellent)</i>
96% - 100%	<i>Good Attendance</i>
90%	<i>Requires Improvement</i>
<i>Below 90%</i>	<i>Will have a negative effect on progress and results</i>

Our expectations at Queen Eleanor Primary School

<i>Above 96%:</i>	<i>Above 96%. Less than 8 days absence a year: Excellent attendance! Students with this attendance should achieve the best results they can.</i>
<i>95%:</i>	<i>95%. Less than 10 days absence in a year: Students with this attendance are likely to achieve their targets in SATS.</i>
<i>90%:</i>	<i>90%. 20 days absence over the year: Students with this attendance are missing a month of school per year and it may be difficult for them to achieve their best.</i>
<i>85%:</i>	<i>85%. 30 days absence in a year: These students are missing 6 weeks of school a year, it will be very difficult for them to keep up and do their best.</i>
<i>80%:</i>	<i>80%. 40 days absence in a year: Students with this attendance are missing the equivalent of a year of school over five years in Primary School, it will be almost impossible to keep up with work and achieve their potential.</i>



Important Facts about Attendance

As our school's attendance is below the national average – and was highlighted in our recent OFSTED report – we would like to clarify some points concerning attendance with the parents/carers of our pupils.

In the event of illness, please phone school on the first day of absence, stating the problem and, if possible, a return date. This will be an authorised absence. If you have to take your child to a medical appointment in school time, and a full morning or afternoon is missed, this too will be an authorised absence. However, if you return your child to school before the end of that half day session, then the pupil will be marked as present. No holidays taken during term time can be authorised. If you intend to remove your child from school for the purpose of a holiday, you must send a letter/e-mail to school (to the Head and Governors) stating the dates and reasons for taking a term-time holiday. You may, in these circumstances, be issued with a Fixed Penalty Notice from the County Council.

100% = no days absence from school



95% = 10 days absence from school – 2 weeks

90% = 20 days absence from school – 4 weeks

85% = 30 days absence from school – 6 weeks

80% = 40 days absence from school – 8 weeks

SCHOOL ILLNESS GUIDE

Can attend school (if feeling well enough) with:

- ✓ Colds
- ✓ Conjunctivitis
- ✓ Coughs
- ✓ Sore throat
- ✓ Tonsillitis
- ✓ Glandular fever
- ✓ Headache
- ✓ Earache
- ✓ Stomach ache

Stay home with:

- Chicken pox – five days
- Diarrhoea – 48 hrs
- Impetigo – until lesions are crusted/healed
- German measles – 6 days
- Measles – 4 days
- Mumps – five days
- Whooping cough – 5 days
- Vomiting – 48 hrs